



## SEVERE WEATHER POLICY

The staff and the Trustees of the Children's Centre will strive at all times to keep the Centre open despite the weather. In the very unlikely event of weather occurring that is so severe we are forced to close the Centre, the following steps will be taken:

- All decisions as to closure will be made by the BHCC Senior Leadership Team.
- Henbury Court Children's Centre will follow the procedure of Brentry and Henbury Children's Centre.
- The decision to close the Centre will be made by 7.30am.
- All users of the Children's Centre will be notified by text message, it is important that families keep us up to date with their current mobile number.
- Where possible a public announcement will be made using local radio, e.g.
  - BBC Radio Bristol
  - Heart FM
  - Bristol City Council – school closures list
- If possible, a message will be left on the answer phone at Brentry Children's Centre – 0117 959 3800, Henbury Court Children Centre 0117 3534479
- Due to these unpredictable circumstances we will continue to charge for sessions and meals where applicable.

In the event of the onset of severe weather during the course of the day, parents will be contacted to collect their children. The decision to close the Centre will be made by the Senior Leadership Team. The Centre will make every effort to stay open. If necessary, the children may be moved from their usual rooms in order to maintain adequate ratios of staff to children. The health, safety and welfare of all children and staff will be paramount at all times.