



Brentry and Henbury
Children's Centres

Brentry Lane, Brentry, Bristol. BS10 6RG
0117 959 3800/3900

11th May 2017

Dear Applicant

Thank you for your interest in our Brentry & Henbury Children's Centre. I am pleased to enclose a Job Description, Person Specification and an application form for the post of Early Years Practitioner.

The closing date for applications is 9am Tuesday 30th May 2017, and we will be short-listing and selecting candidates for interview shortly after that date. If you are successful, we will contact you by telephone and confirmation letter informing you of your interview date and time. Interviews will be held on Thursday 8th June 2017.

As we are a charitable organisation we are constantly aware of the need to be reduce costs and as we are expecting a large response to our advertisement we will not be contacting those who are not short listed. Therefore if you have not heard from us within two weeks of the closing date please assume you have not been successful on this occasion.

If you would like to discuss working here with us, or need any further information, please do not hesitate to contact any of the team at the Brentry & Henbury Children's Centre site on 0117 959 3800. We welcome informal visits.

Yours sincerely

Yvette Fensom
Business Administrator